

Job description

Job title: Pollinator Pathways Trainee

Team: Nature's Recovery

Responsible to: Pollinator Recovery Manager

Responsible for: No direct reports

Working base: Avon Wildlife Trust HQ, 17 Great George Street, Bristol BS1 5QT and Folly Farm Hub, Stowey, Pensford BS39 4DW

Overall purpose of job

To assist with the delivery of the Pollinator Pathways project and other aspects of AWT whilst obtaining key skills and experience for future gainful employment within the sector.

Main responsibilities

- Assisting the project manager with tailoring the placement experience according to their interests, developing new skills and knowledge, and gaining experience in supporting nature recovery projects
- Assisting project team with delivery of the Pollinator Pathways Project
- Supporting the project team in arranging and running community engagement events and volunteer work days
- Supporting the development of project communications for the general public, volunteers and internal staff.
- Shadowing senior staff on farm advice visits and community events, and supporting the writing of reports given to landowners following farm advice visits
- Shadowing the project team to support habitat surveys and monitoring

Job specification

Management and Supervision

- Responsible for managing self-study sessions, but no responsibility for the work of others.

Accountability and Resources

- Shared responsibility for basic day-to-day resources but no direct control of resources.

Job Impact

- Joining the nature's recovery team who are delivering environmental improvements for pollinating insects and other wildlife, and develop the knowledge and skills needed to kickstart a career in the environmental sector.

Independence and Judgement

- In this role there will be opportunities to learn about various aspects of project management and delivery, such as supporting volunteer work days and shadowing senior staff. No direct responsibilities will be held.

People and Contacts

- The trainee will have normal day to day contact with the project team and colleagues within the AWT, and contact with external project stakeholders such as volunteers and landowners, when shadowing senior project staff.

Creativity and Innovation

- Creative thinking and enthusiasm will be required for learning new skills and agreeing topics for self-study. Tasks will be assigned with closely laid down procedures and available support.

Working conditions

- Based at Avon Wildlife Trust Head Office, local hubs and various delivery sites. Some home working can be agreed. Required hours of work are standard office hours, some weekend and evening work may be required for which TOIL will be awarded.
- Some requirements of the job will include working outdoors in all weather, often on difficult terrain. The ideal candidate will be able to complete the physical requirements of the job with or without reasonable adjustments.

Person specification

E = essential criteria. D = desirable criteria

Please note - we have robust safeguarding procedures in place. This post is subject to a successful enhanced DBS (Disclosure and Barring Service) check if applicable, and we will require two workplace references.

Experience

- No previous experience necessary

Competence, knowledge and skills

- Some knowledge and interest in wildlife and the natural environment
- Ability to undertake straightforward functions and respond appropriately to written or verbal instructions
- Valid full driving licence held at time of application, access to a car is desirable but not essential.
- Ability to work with a range of people from different age groups and backgrounds
- Adaptable and flexible, willing and able to work well with others
- Ability to learn new practical skills
- Ability to absorb and apply new information

Personal qualities

- A burning desire to work in the environmental sector and inspire a love of nature in others
- Motivated to learn, approaching training with enthusiasm and a good attitude
- Good time keeping
- Enthusiasm and motivation required to work outdoors in all weathers, often on difficult terrain.

Please sign and date this document to confirm its accuracy at the present time.

Post-holder name:

Post-holder's signature: Date:

Line manager's name :

Line manager's signature : Date: